

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
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**Sht. No. 1743  
October 9, 2012**

**OFFICIAL MINUTES**

**Members Present:** Roger Spell, Connie Hellwig, Steve Crowley, Carl Calarco, Lynn Eddy, Aimee Kilby, James Wiley (via adobe connect)

**Members Absent:** None

**Staff Present:** Mark Ward, Melissa Sawicki, Connie Poulin, Robert Miller

**Staff Absent:** Sharon Morton

**Others Present:** Dona Fredrickson, Jann Wiswall (Ellicottville Times Newspaper)

**Call to order of meeting**

President Spell called the regular meeting of October 9, 2012 of the Ellicottville Central School Board of Education to order at 7:35 p.m. The pledge to the flag of the United States was recited.

**Roll Call**

All Present

**Changes, Additions and Deletions to the Agenda**

18. Executive Session - for 2 personnel issues (1 will be acted upon after coming out of executive session and returning to the regular meeting).

**Statements and questions from the audience**

None

**Approve Agenda**

Moved by Hellwig, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the agenda for the October 9, 2012 Board of Education meeting with the addition (#18).

**Yes - 7  
No - 0  
Carried**

**Presentations & Reports**

None

**Communications, Commendations**

None

**Informational Items**

-September 2012/11 Cafeteria Report  
-APPR Plan filed with NYSED: Superintendent Ward stated that he would like to publicly thank Bob Miller and Connie Poulin and stated that both he and the district are very lucky to have them. He stated that they worked very hard along with the Union to finish the process of completing an APPR Plan to submit to New York State. Superintendent Ward added that he anticipated hearing something within a month in regards to the plans approval.

**Superintendent's Report**

1. APPR - have been working on for the past 1 1/2 weeks.
2. Letter regarding the retirement of Dr. Olczak (CA BOCES District Superintendent) in January. Looking for input and thoughts in the replacement process. The ECS Board stated that they would be open minded in the process.

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**Consent Items:**

Moved by Calarco, seconded by Kilby, upon the recommendation of Mark J. Ward, Superintendent of Schools to adopt the following Consent Agenda items:

- That the board approve the minutes of the meeting of September 25, 2012
- Acknowledgment of Claims Auditor Report dated September 27, 2012
- Approval of the August 2012 Treasurer's Report

**Yes - 7  
No - 0  
Carried**

**Committee Reports**

- Buildings & Grounds Committee 6:00 pm - MEETING POSTPONED

**New Business**

Moved by Crowley, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Lindsey Montague (St. Bonaventure University - Graduate Student in Differentiated Instruction) to perform 50 hours of practicum work @ ECS October -December 2012 under the supervision of Mrs. Debra Simpson.

**Yes - 7  
No - 0  
Carried**

**Old Business**

None

**Personnel**

Moved by Calarco, seconded by Wiley, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Nicholas Smith as a long-term substitute in 2nd grade effective September 24, 2012 at a rate of \$200 a day with no benefits.

**Yes - 7  
No - 0  
Carried**

Moved by Eddy, seconded by Crowley, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the tenure appointment of Nicholas Smith. Mr. Smith holds a Professional Certificate in Childhood Education (Grades 1-6) and an Initial Certificate in Early Childhood Education (Birth - Grade 2). Tenure will be effective upon his return to an unencumbered full time teaching position.

**Yes - 7  
No - 0  
Carried**

**Principal's Reports**

**Connie Poulin (Elementary Principal/CSE-CPSE Chairperson) and  
Robert Miller (Middle School/High School Principal):**

**COMBINED REPORT**

1. Observations: Mrs. Poulin stated that she and Mr. Miller worked on the Standards and Indicators for the Teacher Observations. She stated that each teacher was given a binder with sheets that contain the 7 Standards and the 78 indicators. Teachers are to place examples of indicators in the binder behind each of the standards. Steve Crowley stated that this is going to be a great tool for the teachers and the administrators. Superintendent Ward stated that without the binder the administrators simply could not do an observation (without the teacher providing the evidence). Mrs. Poulin stated that it will be hard to collect evidence for some of the indicators and others will be easy. Mrs. Poulin stated that teachers were told to cover each standard to a reasonable level. Superintendent Ward complimented Mrs. Poulin and Mr. Miller on a job well done.

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**Robert Miller (Middle School/High School Principal):**

1. Mr. Miller stated that Mrs. Poulin deserves the credit for preparing the binders for the teachers. He stated that they worked on the material and discussed it but the final product was prepared by Mrs. Poulin.
2. VADIR - the VADIR report was filed last Friday (October 5th). Next year the VADIR and DASA will be due at the same time.
3. Homecoming (last weekend in September) was a great success. Superintendent Ward complimented the students on their School Spirit. Mr. Miller stated that the attendance at the dance was great with around 150 attending.
4. Athletic Teams doing very well: football and soccer doing well, modified soccer undefeated as well as Volleyball. Mr. Miller stated if you haven't been to a volleyball game in a few years, this is the year to come out and watch the team. Roger Spell stated that Chris Edwards is doing a nice job with the modified boys team. He added that they lost their 1st game 14-0 and came back and tied the team the next time they played them. Mr. Miller stated that 3 ECS girls are swimming with Franklinville and the team is doing much better this year.

**Policies**

Moved by Hellwig, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools, 2nd reading and approval of the following policies:

1336	Duties of Extra classroom Activity Fund Central Treasurer and Faculty Auditor
<del>3160</del>	<del>Charter Schools</del> (delete as policy is not needed)
3271	Corporate Sponsorships
3310	Public Access to Records
5110	Budget Planning and Development
5410	Purchasing
5640	Smoking/Tobacco Use
5660	School Food Service Program (Lunch and Breakfast)
5750	School Bus Safety
5760	Qualifications of Bus Drivers
<del>6110</del>	<del>Code of Ethics</del> (Board would like to review further)
6120	Equal Employment Opportunity
6170	Safety of Students
6210	Certified Personnel
6216	Professional Certification
6510	Health Insurance
6550	Leaves of Absence
6551	Family and Medical Leave Act (FMLA)
6572	Employment of Retired Persons
7133	Unaccompanied Youth and Dispute Resolution

**Yes - 7**

**No - 0**

**Carried**

**Discussion Items**

Shared Services: Superintendent Ward stated that Cattaraugus/Little Valley Central School has invited the administration and board to attend a meeting on October 17, 2012 at 6:30 pm to discuss the possibility of shared services. Superintendent Ward stated that he is going to attend and invited board members. Connie Hellwig and Carl Calarco expressed interest in attending as well. Superintendent Ward stated that shared services is a good idea but many times ECS does not make out when the service is shared through BOCES as ECS gets 36¢ back on a dollar and most districts receive 85¢ or higher back on each dollar. He added that it would be good for ECS to go to the meeting and explain to the other districts why ECS does not participate in some services through BOCES. He stated that it is not because the district (ECS) does not want to but the cost prohibits.

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**Executive Session**

Motion by Hellwig, seconded by Kilby, upon the recommendation of the Superintendent, Mark J. Ward, to enter into executive session at 9:05 pm to discuss two specific personnel matters.

**Yes - 7  
No - 0  
Carried**

Motion by Crowley, seconded by Eddy to come out of executive session at 10:00 pm and return to the regular meeting.

**Yes - 7  
No - 0  
Carried**

**Regular Meeting**

Motion by Hellwig, seconded by Wiley, upon the recommendation of Mark J. Ward, Superintendent of Schools, RESOLVED, that this Board hereby adopts the recommendation and order of hearing officer John Trela in SED Case No. 19,689, and by this Resolution approves and implements the agreement therein, which the Superintendent is hereby authorized to execute on behalf of the district.

**Yes - 7  
No - 0  
Carried**

**Adjournment of Meeting**

Moved by Calarco, seconded by Kilby, to adjourn the regular meeting of October 9, 2012 at 10:02 pm.

**Yes - 7  
No - 0  
Carried**

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District Clerk

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Deputy District Clerk